

**MINUTES OF
CITY OF DUVALL
COUNCIL MEETING**

4-24-03

7:00 PM.

6:00 PM: WORKSHOP - General Discussion of Levies (Property Tax Increase)

The City Council Meeting was called to order by Mayor Nixon at 7:00 PM.

Council Present: Julie Benjamin, Mark Cole, Pat Fullmer, Will Ibershof, Tom Loutsis, Jeffrey Possinger, Greg Von Tobel, Mayor Nixon

Staff Present: Doreen Wise, Glenn Merryman, Steve Schuller, Bruce Disend, Dianne Nelson, Jodi Lee Wycoff, Connie Zimmerman

I. Additions or Corrections to the Agenda:

Under Consent Agenda add: Payroll in the amount of \$95,056.19; Claims in the amount of \$233,487.45; Under Mayor add Duvall Days update & discussion.

II. Comments from the Audience:

Tove Burhen, PO Box 6, Duvall, announced some upcoming events. The Sno-Valley Senior Center in Carnation is holding their annual plant sale on Saturday May 2nd and Sunday May 3rd. Tuesday, May 6th at noon, the Historical Society will be giving a historical tour of Duvall to anyone interested. The Civic Club will hold their annual Art & Plant sale on Saturday May 10th. Also, the Dougherty House Museum will be open from 2:00 p.m. to 4:30 p.m. every Sunday in May for tours. She encouraged everyone to attend these events.

III. Approval of Consent Agenda:

Was moved and seconded (Ibershof-Cole) to approve the consent agenda which included Payroll in the amount of \$95,056.19; Claims in the amount of \$233,487.45; and the Council Meeting Minutes of 4/10/03. Carried. (7 ayes).

IV. Presentation: *None*

V. Scheduled Items:

- 1. Mayor:** Mayor Nixon gave an update on Duvall Days stating that it will be a parade only event and opened the floor for discussion on this event. Chief Merryman stated that he is still waiting for the okay from Washington State DOT to close down Main Street. He also mentioned that he is meeting with the

Chamber and public works to go over details. Doreen Wise stated that with Council's okay, she would like to encourage local businesses to have sidewalk sales that day. Council agreed and stated they will have City Hall open too. The Mayor also touched on a 20-acre piece of property that the City may be able to purchase for transfer costs only. The property would be for open space only and could be a great addition to Duvall's trail system.

2. Committee Reports:

- a. Economic & Community Development Committee: Chair Julie Benjamin stated that right now they have one main goal and that is to get the Vision Plan adopted.
- b. Public Works Committee: Chair Mark Cole explained that the committee is reviewing and learning about the legislation involved with the sewer funding and right now they are focusing on the Public Works budget and understanding the components involved.
- c. Community Safety Committee: Chair Jeffrey Possinger explained that the committee did not have their recent meeting due to illness, but they are working on the new Police facility, the emergency management plan and they are looking at a court system for the valley. Chief Merryman added that they are also working on three consecutive Mutual Aid Agreements and on April 30th, he will attend a meeting to look at Valley municipal court options.
- d. Finance & Administration Committee: Chair Greg Von Tobel stated that the committee has had one meeting so far and came up with their 2003 goals. Those are to explore all opportunities to create and ensure long-term financial sustainability for the City of Duvall and to create a dialog with the community about the city's financial future. He explained they only have two because they want to be able to focus on them.
- e. Public Outreach Committee: Chair Pat Fullmer stated that their last meeting was to refine their goals which are: Make the activities of Duvall city government better known; Make the Duvall City Council more visible and accessible; and Develop a process to engage the community in a broader and deeper way.

3. Council: No Council Reports

4. Staff:

- a. Doreen Wise, City Hall Administrator/Planning Director, reported on the DFA auction on Friday, April 25th and handed out a letter from them requesting Council to extend their deadline to May 9th. Council by consensus agreed to do that. She explained that the DFA feels that they will meet their goal. She also reported that King County Health Department is going to create a walking map for Duvall. Doreen asked for an ad-hoc Council committee with herself, Mark

Cole and Jeffrey Possinger to look at the Newhall Jones settlement agreement (Duvall Village). She would like to go through any issues and possibly come up with one main agreement instead of having to back through all the old agreements. Finally, Doreen explained that she is working on getting the emergency management plan in place before she goes on leave in September.

b. Glenn Merryman, Police Chief, handed out and reviewed the 2003 Annual Police Department Statistical Report. He also reported that he was able to obtain two semi loads of free office furniture for the department's new building. He met with Legacy Ridge Homeowners Association last week and felt that it went well. He wants to reiterate that Duvall does have a program to take fingerprints and photos of children. Lastly, Chief Merryman reported that the department is aware of the car prowlers that live in Duvall that were recently caught and the Police are following the investigation.

c. Steve Schuller, Public Works Director, asked Will Ibershof to give a legislative update on the sewer. Will stated that we are in a holding stage right now waiting for the House and Senate to decide. Steve explained that the storm drain project on Main Street went over budget by approximately \$30,000. This was balanced out because TIB gave us \$30,000 that was remaining from Bruett Road Phase II. He gave an update on Bruett Road Phase III stating that he is picking the tree company to remove the trees in that area and Public Works has notified the residents in the area of the upcoming project. He also went over the summer projects, which include Bruett Road Phase III, an overlay project on 2nd Avenue, new Police facility, replacing a few culverts and Taylor Park upgrades. Steve stated that now that the city has over 5,000 people, we are in a new TIB category for funding. Unfortunately that means the only road that will be approved for funding is Main Street. The good news is that the funding is on a different scale and when we're ready to do a major Main Street enhancement, we may qualify for TIB funds for the project. Lastly Steve went over capital debt and fielded questions from Council.

d. Dianne Nelson, Finance Director, handed out and went over an updated worksheet on the Uses and Obligations of Park Impact Fees and Real Estate Excise Taxes (REET). Council chose a date for the next budget retreat: Saturday, June 28th in the Rose Room.

VI. **Public Hearing:** *None*

VII. **New Business:**

1. (AB03-25) Ordinance #974 amending sections 9.04.110.A and 9.04.110.B of the Duvall Municipal Code to increase the Sewer General Facilities Charge in accordance with the Wastewater Facility Plan adopted on January 9, 2003.

Was moved and seconded (Benjamin-Loutsis) to adopt Ordinance #974 amending sections 9.04.110.A and 9.04.110.B of the Duvall Municipal Code to increase the Sewer

General Facilities Charge in accordance with the Wastewater Facility Plan adopted on January 9, 2003.. Carried. (7 ayes).

2. (AB03-26) Resolution #03-10 repealing Resolution #99-23 and revising sewer rates. *Was moved and seconded (Ibershof-Loutsis) to approve Resolution #03-10 repealing Resolution #99-23 and revising sewer rates. Motion Carried. (7 ayes).*

3. (AB03-27) Award and Authorize the Mayor to sign contract with Athletic Fields, Inc. for Main Street Sidewalk Improvements. *Was moved and seconded (Fullmer-Von Tobel) to Award and Authorize the Mayor to sign contract with Athletic Fields, Inc. for Main Street Sidewalk Improvements. Carried. (7 ayes).*

4. (AB03-28) Ordinance #975 Authorizing the Execution of a Financing Contract and Related Documentation Relating to the Construction of a Police Facility at Depot Park. *Was moved and seconded (Benjamin-Von Tobel) to adopt Ordinance #975 Authorizing the Execution of a Financing Contract and Related Documentation Relating to the Construction of a Police Facility at Depot Park. Carried. (5 ayes, 1 nay-Ibershof and 1 abstained – Von Tobel).*

VIII. Executive Session: Labor Negotiations - 15 Minutes

8:40 pm: The Council Chambers were cleared for an Executive Session on Labor Negotiations.

8:55 pm: The Executive Session on Labor Negotiations was extended 5 minutes.

9:00 pm: The Regular Council Meeting was called back to order.

IX. Adjournment:

Was moved and seconded (Ibershof-Fullmer) to adjourn. Carried. (7 ayes).
Meeting Adjourned 9:00 p.m.

Signed _____
Mayor Becky Nixon

Attest _____
Jodi Lee Wycoff, Office Assistant